



Pascoag Reservoir Dam Management District

**P.O. Box 1071
Chepachet, RI, 02814**

December 21, 2013 – Rev 1

Annual report to:

- Burrillville Town Council
- Glocester Town Council
- RI Department of Environmental Management - Office of Compliance and Inspection

To Whom It May Concern:

This annual report of the Pascoag Reservoir Dam Management District (PRDMD) will focus on these areas:

1. Major projects completed by the Pascoag Upper Dam Association for Fiscal Year 2012-2013
2. The Annual Meeting: budget, apportioning, election of BOD, and plans of PRDMD for the coming year.

1_Major projects completed by the Pascoag Upper Dam Association for Fiscal Year 2012-2013:

Description	Comment	Date
Emergency repair of broken gate stem.	Work was done by InnerTech. Labor= \$4,313, Material= \$1,150 Total= \$6,463	July 2013
Volunteers mowed top of dam	No Cost – Volunteers did an excellent job	September 2013
Vegetation control treatment	Completed by VCS Cost: (\$475)	September 2013
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2_ Highlight of the 4th Annual Meeting

- Gate Replacement Update: Kevin gave an overview of our request for proposals from three engineering firms: GZA, CDR Maguire, and PARE Corp. Budgetary estimates to replace:
 - Gate, Stem, actuator, trash racks, and some I-beams is in the range of \$122,000 to \$152,140.
 - A number of suggestions were made at the meeting. We will prepare a financial set of alternative proposals for next year’s meeting. In addition, we will add related survey questions to be sent out with the annual bills.

- The total budget amount for FY 2013-2014 is \$15.650 vs. FY 2012-2013 which was \$15,950
- The number of properties is 321 (last yr was 319), resulting in a per property fee of \$50.00, same as last year. At the annual meeting there was a strong consensus that even with diminishing projects, we should hold the fee at \$50 to allow us to build up the capital fund.
- The budget was unanimously approved at the annual meeting.

- Continuing and elected to the BOD were:

	Town	Individual	Office	Term Expires
1	Burrillville	Kevin Menard	President	July 2014
2	Burrillville	Ray Cloutier	Vice Pres.	July 2014
3	Glocester	Jay Leonhardt	Assessor	July 2014
4	Burrillville	Leo Plouffe		July 2015
5	Glocester	James Giarrusso		July 2015
6	Burrillville	David Almeida	Secretary	July 2015
7	Burrillville	Steve Engle	Collector	July 2015

- **Stepping down from the BOD is Scott George. He was recognized and thanked for his contributions in creation of the Dam Management District. David Almeida was nominated and elected to replace him and was also elected Secretary.**
- **Nanette Boudreau was re-appointed as the Treasurer**

- **Attendance at the meeting was as follows:**

	Voting Members Attending	Percent Of members	Total Attendance
Burrillville	34	14%	
Glocester	8	11%	
Totals	42	13%	50


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This year's planned items for work on the dam are:

- Clean up party & fill minor sink holes
- Make inquiries about replacement of the gate mechanism.
- Prepare and present report of gate mechanism alternatives

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David A. Almeida". The signature is fluid and cursive, with a large initial "D" and "A".

David A. Almeida - Secretary